



KYAMBOGO COLLEGE SCHOOL
P.O BOX 20142, KAMPALA - UGANDA

BID NOTICE UNDER OPEN DOMESTIC BIDDING

30th January, 2025

SHORTLISTING OF PROVIDERS FOR SUPPLIES, SERVICES AND WORKS FOR THE PERIOD OF TWO ACADEMIC YEARS (2025 & 2026)

Procurement Reference number: KCS/Sppls, Srvcs, Wrks/2025/0002

1. Kyambogo College School (KCS) intends to create a supplier base under the categories specified below;
2. The College thus invites sealed bids from eligible bidders for the shortlisting for supplies, services and works under Prequalified providers and Framework contractual arrangements for a period of two academic years 2025 & 2026 as detailed below:

CATEGORY 1: PRE-QUALIFICATION OF PROVIDERS.

LOT NUMBER	ITEMS DETAILS
Lot 1	Uniforms, garments and protective wear.
Lot 2	Text books.
Lot 3	Office equipment (<i>computers, accessories, ups, photocopiers, toner/cartridges, printers, routers, and other ICT accessories</i>)
Lot 4	School and office furniture
Lot 5	Electrical supplies and installations
Lot 6	Kitchen ware
Lot 7	Laboratory equipment and reagents.
Lot 8	Construction material and tools.
Lot 9	Motorvehicle tyres and tubes.
Lot 10	Security items/gadgets (<i>CCTV Cameras, alarms, fire extinguishers etc</i>).
Lot 11	Repair of furniture
Lot 12	Plumbing services
Lot 13	Engraving services
Lot 14	Motor vehicle repair and preventive maintenance


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Lot 15	Generator repair and preventive maintenance
Lot 16	Electrical repair and preventive maintenance
Lot 17	Fumigation services
Lot 18	Consultancy services
Lot 19	Printing and photocopying services (<i>calendars, magazines, reports etc</i>)
Lot 20	Minor works: <i>Civil works (construction, structure repairs/rehabilitation, painting); Road works (repairs & routine maintenance); Mechanical works; Electrical works; Water works/Plumbing; Carpentry.</i>

CATEGORY 2: FRAMEWORK CONTRACT ARRANGEMENT.

LOT NUMBER	ITEMS DETAILS	BID SECURITY
Lot 1	Supply of dry food stuff.	Bid securing declaration
Lot 2	Supply of fresh food stuff.	Bid securing declaration
Lot 3	Supply of wood fuel (fire wood)	Bid securing declaration
Lot 4	Printing services	Bid securing declaration
Lot 5	Supply of Stationery Items	Bid securing declaration
Lot 6	Compound maintenance (mowing)	Bid securing declaration
Lot 7	Supply of hygiene/sanitation items.	Bid securing declaration
Lot 8	Repair and maintenance of IT Equipment.	Bid securing declaration
Lot 9	Supply of medical items.	Bid securing declaration
Lot 10	Supply of safe/purified drinking water.	Bid securing declaration

- Bidding will be conducted in accordance with the **open domestic bidding** method contained in the Public Procurement and Disposal of Public Assets Act, 2003, and is open to all bidders.
- Interested eligible bidders may obtain further information and inspect the bidding documents at the address given below at (8) from **9:00am to 3:00pm during working days or on the School's website, www.kyambogocollegeschool.ac.ug;**
- The Bidding documents in English may be purchased by interested bidders on the submission of a written application and upon payment of a non-refundable fee of **UGX. 100,000/= for each of the category.** The method of payment will be Bank on the Schools Account number detailed below:

Account name: Kyambogo College School - Board spending.
Account number: 9030005961113
Bank name: Stanbic Bank
Bank branch: Kyambogo University Branch.



6. There **will be** a pre-bid meeting on **11th February, 2025 at exactly 10:00am**;
7. Bids must be delivered to the address below at (8) at or before **10:00am on 28th February, 2025**. Under category 1 – Framework Contract arrangement all bids must be accompanied by a **bid securing declaration** duly signed by the person authorised to sign the bid on behalf of the bidder. The bid securing declaration must be valid until **20th August, 2025**. Late bids shall be rejected;
8. Bids will be opened from the address below at (8) at **11:00am on 28th February, 2025** in the presence of the bidders' representatives who may choose to attend;
9. For purposes of communication, inspection and issue of bidding Documents, delivery of bids and bid opening, the address is;

Attention, Head Procurement and Disposal Unit (HPDU),

Kyambogo College School,

P.O Box 20142, Kampala - Uganda.

Tel: +256 (0) 414286571

The planned procurement schedule (subject to changes) is as follows:

Activity	Date
Publish bid notice	30th January, 2025
Pre-bid meeting date & time	11th January, 2025 10:00am
Bid submission deadline	28th February, 2025 10:00am
Bid opening date & time	28th February, 2025 11:00am
Evaluation process	<i>(Within 20 working days from bid closing date)</i>
Display and communication of best evaluated bidder notice	<i>(Within ten (10) working days from Contracts Committee award)</i>
Contract signature	<i>(After expiry of at least 10 working days from display of the best evaluated bidder notice).</i>

Mugume Stanley
HEAD TEACHER

