



# KYAMBOGO COLLEGE SCHOOL

P.O. Box 20142, Tel: 0414286571/0772608864  
Kampala – UGANDA, [Kyambogocollegeschool142@gmail.com](mailto:Kyambogocollegeschool142@gmail.com)

## OFFICE OF THE HEADTEACHER

Our Ref: .....  
Your Ref: .....

Date: 22<sup>nd</sup> May, 2026

### CIRCULAR No. 04

Dear Parent/Guardian,

### RE: BEGINNING OF TERM II, 2026

Welcome back from holidays.

Please take note of the following:

- 1. Health:** There is an **outbreak of Ebola disease** in the country as per official communication by the Ministry of Health. The students, parents, staff and visitors will be required to observe recommended **Standard Operating Procedures (SOPs)** issued by the Ministry of Health at School.
- 2. School Fees:** The school fees remains at it was indicated in the End of Term I circular. You are required to **clear all last term's fee balances to zero and 70% of school fees for this term** before your child can be allowed in the school.
- 3.** All the school requirements as indicated in the End of Term I, circular 2026 **MUST be handed in on reporting day by all students to the staff members** who will be available receive to the items at the receiving and clearing desk /tent.
- 4. Closing time for hostel students:** The gates will be open from 8:00am – 5:00pm to receive the hostel students. Please note that we shall not allow in any students who will come after 5:00pm. Any Hostel student who fails to report on the opening/reporting day shall only be received the following **Saturday 31/5/2026 between 9:00am-5:00pm**. Always plan accordingly. **No hostel student shall be received during week days.**
- 5. Late coming:** In order to stop this vice, the parents in the last years' Annual General Meeting passed a resolution that by 7:30am. **All the gates to the college will be locked up and no child will be allowed to enter school unless escorted by a parent to the office to explain reason for late coming.**

  


6. **School Uniform:** We encourage you our dear parents to ensure that your child does not tamper with schools uniforms. This will ensure the smartness of our learners. Any child who tampers with uniform will have to replace at a cost on the reporting day.
7. **Registering of S.4 and S.6 candidates, 2026.** The requirements for UCE is PLE pass slip and UACE requires a UCE pass slip and birth certificate.  
**Only candidates who have paid all outstanding fees balance of term I, 70% of term II and UNEB registration fee shall be registered.** Deadline for this activity shall be 25<sup>th</sup> May 2026. There shall be no late registration.

8. **Study Trips/Seminars**

| Date      | Activity                                   | Place                | Class     |
|-----------|--|----------------------|-----------|
| 31/7/2026 | Geography field work /Seminar              |                      |           |
| 20/6/2026 | Art Seminar                                |                      | S.4/S.6   |
| 11/7/2026 | Geography Seminar                          | St. Joseph Naggalama | S.4/S.6   |
| 31/7/2026 | Geography Field work                       |                      | S.4/S.6   |
| 7/6/2026  | Food and Nutrition Seminar                 |                      | S.4/S.6   |
| 20/6/2026 | ICT Seminar                                | St. Joseph Naggalama | S.4/S.6   |
| 19/8/2026 | Students clubs tour to Entebbe (All clubs) | Entebbe              | All Clubs |
| 13/6/2026 | CRE Seminar                                | Namugongo S.S        | S.4       |

9. **Visitation Day:** Our visitation day for term II, 2026 shall be on **Saturday 4<sup>th</sup> July 2026** from 8:00am to 5:00pm. This cancels the earlier date communicated in the End of Term I, Circular.  
**NB: All students who may have not cleared school fees should pay all their fees to zero balance on visiting day.**

10. **School Fees Structure**

| CLASS | TUITION FEE | UNEB FEE | IDENTITY CARD | SKILLING | MOCK FEE | TOTAL   |
|-------|-------------|----------|---------------|----------|----------|---------|
| S.1   | 779,000     |          |               | 100,000  |          | 879,000 |
| S.2   | 779,000     |          |               |          |          | 779,000 |

*[Handwritten signature]*

**KYAMBOGO COLLEGE**  
**22 MAY 2026** ★  
**HEADTEACHER**  
**P. O. BOX 20142, KAMPALA**

|     |         |         |        |        |           |
|-----|---------|---------|--------|--------|-----------|
| S.3 | 779,000 |         | 21,000 |        | 800,000   |
| S.5 | 779,000 |         |        |        | 779,000   |
| S.4 | 779,000 | 179,000 |        | 50,000 | 1,008,000 |
| S.6 | 779,000 | 202,000 |        | 50,000 | 1,031,000 |

### Optional Payments

- |  |           |
|--|-----------|
| 1. Hostels                                       | 700,000/= |
| 2. Foods and Nutrition S.2 – S.6                 | 100,000/= |
| 3. Fine Art S.1 – S6                             | 100,000/= |
| 4. Technical Drawing                             | 100,000/= |
| 5. Professional Skilling (Optional for only S.2) | 100,000/= |

**11. Scholastic materials:** We encourage you to support our learners with all the required scholastic materials for effective teaching and learning process.

**12. Games and Sports:** The school offers a rich menu with a variety of indoor and outdoor games and Sports Discipline which will be compulsory. Kindly encourage your child to participate in at least one sports discipline and support them with necessary materials.

### 13. Key events /activities in term II, 2026

**Registration of our candidates for National Examinations:** The registration for UCE and UACE is ongoing and deadline for normal registration is 25<sup>th</sup> May, 2026.

**Parents should clear fees very fast in order to register the candidates in normal registration period to avoid surcharge of 50%.**

- Meeting parents of learners with Special Needs of S.1 – S.6 on Thursday 11/06/2026 at 2:00pm.
- Academic Awards Ceremony will take place on Friday 12/6/2026
- S.5 Parents' meeting will be held on 26/6/2026 at 2:00pm.
- S.3 Parents Meeting will be held on 17/7/2026 at 2:00pm.

**14. School Website:** All college information including online admission has been uploaded in the website [www.Kyambogo college](http://www.Kyambogo college) Facebook: Kyambogo College School Page, Instagram: Kyambogocollegeschool, TikTok: kyambogocollegeschool, Twitter: @kyambogocollege visit for all information needed.

**15. Term II, 2026.** Begins on Monday 25/05/2026 and will end on Friday 21/08/2026.



We once again thank you for choosing Kyambogo College School for your child's education.

Wishing you a blessed term and year 2026.

*DUC IN ALTUM*



Mugume Stanley  
Headteacher

