



KYAMBOGO COLLEGE SCHOOL

P.O. Box 20142, Tel: 0414286571/0772608864
Kampala – UGANDA, Kyambogocollegeschool142@gmail.com

OFFICE OF THE HEADTEACHER

Our Ref:

Date: 30th April, 2026

Your Ref:

CIRCULAR No. 03

Dear Parent/Guardian,

RE: END OF TERM 1, 2026 CIRCULAR

Warm greetings from Kyambogo College School.

Annual School Theme *"Give your best in everything you do"* Colossians 3:23 Subthemes: *Creativity, Responsibility, and Excellence.*

1.0 PREAMBLE

Today Thursday 30th April 2026, we have come to the End of Term I, 2026. We thank God for His blessings and providence that have enabled us to successfully come to the end of this term.

The students have been given the following documents:

- (i) End of term I Report Card (On line)
- (ii) End of term I Circular (On line)

I implore you to sit with your child and discuss his/her academic performance. In case they performed well, encourage them not to relax but work even harder. However, if they did not perform as expected, discuss with your child and come up with strategies to improve performance in the coming terms. We believe that all our students have the capacity to perform well at the levels they are at.

2.0 NEW ADMINISTRATIVE CHANGES IN THE SCHOOL

In an important update in our leadership, Mr. Bwesigye Nason was transferred from Kyambogo College School in 2025. We warmly welcome Mr. Murangira Innocent in 2026, who now takes on the crucial role of Deputy Headteacher, focusing on Discipline and Co-Curricular Activities. Mr. Murangira Innocent's expertise, seniority and dedication promises to be invaluable assets to our school community.

3.0 ACADEMICS

3.1. Teaching and Learning

The teaching and learning process has gone on smoothly. All the planned academic programs were achieved and implemented. All the students did Assessments at different levels to end the term.



S.1 and S.2 students who don't have the following things for garden work, should bring them next term: overalls, gumboots and gloves.

3.2. UCE and UACE Results 2025

All our 180 candidates who sat in UCE obtained Result 1, meaning they all qualified for A-Level education. In UACE 234 candidates sat and the best performers obtained 20, 19, 18, 17 points among others.

3.3. Study Trips/Seminars

Date	Activity	Place	Class
31/7/2026	Geography field work /Seminar		
20/6/2026	Art Seminar		S.4/S.6
11/7/2026	Geography Seminar	St. Joseph Naggalama	S.4/S.6
31/7/2026	Geography Field work		S.4/S.6
7/8/2026	Food and Nutrition Seminar		S.4/S.6
20/6/2026	ICT Seminar	St. Joseph Naggalama	S.4/S.6
19/8/2026	Students clubs tour to Entebbe (All clubs)	Entebbe	All Clubs
13/6/2026	CRE Seminar	Namugongo S.S	S.4

NB: Parents will be informed about the costs of the trips /seminars once they are confirmed.

3.4 Professional Skilling

This is being done by S.1 and S.2 learners. This was started in Term II 2025 and the following is offered at a cost of 100,000/= per term: hair dressing, plumbing, poultry, vegetable growing, and tailoring, metal fabrication among others.

4.0 SCHOOL FEES

The school is grateful to a bigger number of parents who met 70% fees payment on reporting day as per the school fees policy and cleared the balance of 30% by visitation day. Parents are all encouraged to honour and abide by the fees policy for smooth running of school operation.

The fees structure is as indicated below:

CLASS	TUITION FEE	UNEB FEE	IDENTITY CARD	SKILLING	MOCK FEE	TOTAL
S.1	779,000			100,000		879,000
S.2	779,000					779,000
S.3	779,000		21,000			800,000
S.5	779,000					779,000
S.4	779,000	179,000			50,000	1,008,000
S.6	779,000	202,000			50,000	1,031,000



Optional Payments

1. Hostels	700,000/=
2. Foods and Nutrition S.2 – S.6	100,000/=
3. Fine Art S.1 – S.6	100,000/=
4. Technical Drawing	100,000/=
5. Professional Skilling (Optional for only S.2)	100,000/=

NOTE:

- (i) Fees payment must be effected using each student's school pay code which is the student's number on their identity card or passbook.
- (ii) All students must report with their passbooks on the first day of reporting.

5.0 KEY EVENTS/ACTIVITIES IN TERM II 2026

- 5.1 Registration of our candidates for National Examinations: The registration for UCE and UACE is ongoing and deadline for normal registration is 25th May, 2026.
- 5.2 Late registration begins on 1st June, 2026. Parents should clear fees very fast in order to register the candidates in normal registration period to avoid surcharge of 50%.
- 5.3 S.3 Parents Meeting will be held on 17/7/2026 at 2:00pm.
- 5.4 Training A level teachers will be held on 6/6/2026
- 5.5 Academic Awards Ceremony will take place on Friday 12/6/2026
- 5.6 Meeting parents of learners with Special Needs on S.1 – S.6 on 5/6/2026 at 2:00pm.

NB: Parents will be informed about the cost of the above activities in the course of the term.

6.0 UNIFORMS

The students in Senior One and Senior Five were given uniforms except a few with special sizes who will get their uniforms at the beginning of Term 2. We apologize for the delays caused by the pre-qualified suppliers, but this has been sorted.

6.1 Shoes

We observe with concern that our students wear all kinds of shoes with our school uniform which makes them look untidy. It was resolved that all boys and girls wear **black flat heeled leather shoes**. "Platform" high heeled or block - heeled shoes are henceforth banned in the school. Students should carry sports shoes to be used during Physical Education lessons or Sports and Games.

6.2 Non-uniform sweaters

These are not allowed in the school. The students who need extra warm clothing should get an extra sleeveless sweater and a scarf from the uniform's Office. These can be got at a cost of 50,000/= (sweater) and 25,000/= (scarf).

The school provides jumpers for students who need additional warm clothing at a cost of 70,000/= in case of underlying /health complications.



7.0 DISCIPLINE

The discipline of our students has been generally good except for a few cases which were promptly resolved. The most violated school rules were Rule No. 22 (Mobile Phones and other gadgets) and Rule 4: Punctuality. We note with concern the persistent late coming by some of our students. On average around 20 students arrive late to school. This ultimately affects the academic progress of these learners since the school gates open at 6:00am and by 7:30am; a resolution which was passed by parents in the last year's Annual General Meeting. I implore you to ensure that your child arrives at school by 7:00am.

8.0 STUDENTS' ATTENDANCE TRACKING SYSTEM

The students' tracking system has progressed well. All the students including the new students in S.1 and S.5, now have Identity cards used to swipe as they report to and leave school. The parent/guardian then receives an instant message of the student's arrival at and departure from school. We request to receive a feedback from you regarding this attendance system.

However, a few students have lost their identity cards implying that their parents/guardians cannot receive the instant messages (SMS) about their arrival at and departure from school. The affected students will have to replace the lost Identity Cards at a cost of 25,000/= at the beginning of Term II, 2026.

9.0 BEGINNING OF TERM II, 2026

Term II, 2026 will begin on Monday 25th May 2026 and end on Friday 21st August 2026. However, the hostel students will report on Sunday 24th May 2026 between 8:00am and 5:00pm. Please abide by the date and time set for the arrival of the hostel students.

N.B: Hostel students who fail to report on Sunday 24th May 2026 by 5:00pm, shall be required to report the following Saturday 30th May 2026 at 9:00am.

Student leaders (Prefects) will report to school Saturday 23rd May 2026 in the morning and will have a meeting with administrators that afternoon.

10.0 VISITATION DAY

School visitation day will be on Saturday 27/7/2026; all fees balances should be cleared to zero by visitation day.

11.0 GAMES AND SPORTS

The students actively participated in games and sports in the following sports disciplines: Football, Basketball, Rugby, Lacrosse, racket games, handball, and basketball 5x5.

Our school boys' football team participated in District and zonal USSSA qualifiers this year 2026 and the Boys' football team are the Nakawa District Champions, who won Gold medals and a trophy.

Conclusion

I wish you a great time and happy holidays with our students.

Mugume Stanley
Headteacher





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OFFICE OF THE HEADTEACHER

Date: 30th April, 2026

Our Ref:
Your Ref:

HOSTEL CIRCULAR NO.01 - END OF TERM I, 2026

Dear Parent/Guardian,

School Management appreciates you parents for entrusting the school with your children. We believe that it is God that has made it possible for us to end the term well.

We wish to bring the following to your attention: -

1. HOSTEL ROUTINE

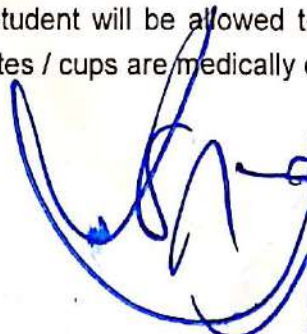

The Hostel routine (programmes) must be adhered to, including Prep and Weekend programmes. Parents / Guardians should counsel their children on importance of the hostel. The practice of sleeping during Prep and lessons by some students should be discouraged. Serious action will be taken on students who do the vice.

2. ACADEMICS

The Hostel students have been provided with ample time for revision and private reading during preps and in the evening after classes. Prep is compulsory to all hostel students. Teachers meet students during evening prep to discuss problem areas, to guide them on question approach and facilitate discussion. Library is usually open for all classes to do personal research. Time table for library use has been drawn for all classes. The school computer laboratory is also usually open for research by students following the prearranged schedule.

3. FEEDING AND WELFARE

We have ensured that students are provided enough food and with a balanced diet and are coming home while healthy. All students must carry containers for bites to the dining hall. No student will be allowed to get a bite for breakfast without a container. Plastic plates / cups are medically discouraged.

4. SPIRITUAL MATTERS

We have ensured that the spiritual being of the students is nourished. We are grateful to St. Kakumba Chapel that extends Church Services to all students of Anglican and Born Again Faith at School.

The Catholic students are escorted to Uganda Martyrs Catholic Chapel at Kyambogo University by staff. The Moslem and Seventh Day Adventist (SDA) students have their prayers at school in their designated prayer places to enable the students to be part of prayers in their different denominations. Ensure that your child has a Bible or Quran. Encourage your child to be part of these spiritual religious worships.

5. HEALTH AND SANITATION

We thank Almighty God for the good health of our learners. Minor health issues were managed in the sick bay by our School Nurses and serious cases referred. The school has a night nurse to manage night emergencies. Students also do house work and clean their environment. This ensures collective cleanliness and living in a conducive environment. Please encourage your child to continue embracing community work, and cleanliness.

The hostel house hygiene and sanitation inspections also continued throughout the term and were very well managed and embraced. This exercise is usually done every Sunday after prayers at 11:30am.

6. PROTECTIVE WEAR

For those children that might require extra warm clothing, ensure that they acquire extra sweaters and scarfs from school. Ensure also that your child has water proof clothing for use during the rainy season. Provide them with a rain coat, umbrella and gumboots.

NOTE:

- All students with health complications are advised to come along with medical forms.
- Non-uniform clothes should not be carried to school. Once they are confiscated, they will not be returned to the owner.
- All students to trim the hair before reporting to school (Boys).
- Girls who have grown hair must comb their hair neatly backwards or hold it firmly with a plain black ribbon. It's observed that some girls are abusing the privilege of growing hair and this shall not be accepted.


**KYAMBOGO COLLEGE
SCHOOL**
30 APR 2026 ★
HEADTEACHER
P. O. BOX 20142, KAMPALA

7. PERSONAL AND SCHOOL PROPERTY

Vandalism of school property. There is continued destruction of school property in hostels especially in the boy's hostel. This has become very costly for the school. Henceforth, any student that destroys school property will be asked to replace it at a cost once proved / confirmed, the CCTV cameras were installed in hostels and will continue helping in identifying the culprits.

8. SPORTS / RECREATIONAL ACTIVITIES

Learners have been involved in sports and co-curricular activities especially over the weekend. They are provided with various entertainment including TV and games. Aerobics class is conducted every weekend, as well as jogging. Please provide your child with canvas shoes to facilitate these activities.

9. UNWANTED ITEMS

- Some students smuggle in some unwanted gadgets like phones and radios to school and we have confiscated some and shall not be returned to the owners. This must **STOP** because such items deter students from concentrating on their studies.
- Only recommended Hostel uniforms (black gentle trousers for boys – **NOT** shorts and long ankle reaching black non-transparent skirts for girls) and acceptable clothes as indicated in Hostel Rules and regulations shall be allowed in school.
- Students should carry only **one metallic suitcase** and **reduce** on very many items carried to school as advised by school inspectors especially the girls.

10. UNIFORM (HOSTEL)

Girls' Hostel Uniform is lemon green T-shirt with Black free long ankle reaching skirts – non-transparent, Boys' is Grey T-shirt and black gentle trousers but **NOT** jeans and shorts. Each hostel student should have 2 sets of uniform. Hostel T-shirts should be only bought from the school store. All hostel students are encouraged to bring comfortable open flat shoes **NOT** plastic shoes (crocs) for use in the evening after class and weekends. Parents to insist on labelling of all children's belongings to minimize loss of property and **NO** student will be allowed in the hostel without labelled property.

Sharing of beds is strictly prohibited.


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30 APR 2026
HEAD TEACHER
P. O. BOX 20142, KAMPALA

11. VISITATION

The school visitation day for all students for term II, 2026 will be on **Saturday 27/7/2026**. No Parent / Guardian shall be allowed to meet their child(ren) on any other day if not Visitation Day. Meeting outsiders by Hostel students is strictly prohibited. Parents should take this seriously, **NO** one will be allowed to see /meet a child outside visitation day.

12. LEAVING SCHOOL

Leaving the School without authorization (escaping) is a serious offence and shall result, in addition to another punishment, expulsion from the hostel and reverting to a day scholar, and or indefinite suspension from school.

Hostel students **MUST** obtain a valid hostel pass out when authorized to leave school and the parent will be called first before the student leaves school. The hostel pass out must be signed by a parent on return.

13. TERM II, 2026

Term II, 2026 will begin on **Monday 25th May, 2026** to **Friday 21st August 2026**. However, hostel students should report on **Sunday 24th May, 2026** wearing **full school uniform**. The gates will be open at **8:00am to 5:00pm** to receive the students.


All Student leaders will report to school on **Saturday 23rd May, 2026** morning and will have a meeting with administrators in the same afternoon of that day.

We wish you a happy stay with our children. Kindly take keen interest in what they are doing while at home during holidays.

DUC IN ALTUM

Mugume Stanley
Headteacher

**KYAMBOGO COLLEGE
SCHOOL**

 **30 APR 2026** ★

HEAD TEACHER
P. O. BOX 20142, KAMPALA



KYAMBOGO COLLEGE SCHOOL
HOSTEL STUDENTS' CLEARANCE FORM 2026.

Name: Stream: House:

Department		Status	Person Responsible	Signature
Parent / Guardian's Name:				
Contact:				
Stationery	Ream of Photocopying Paper (Double A – Dark Blue Shiny Cover) – All Classes			
	Ream of Ruled Paper – S.2			
Sanitation	5 Litres of Liquid Soap (S.3, S.5)			
	Compound Broom (Big Size) – All Classes			
	Vim (Scouring Powder) – 1000gm – S.5, S.6 & S.4			
	1 Litre of Jik – S.1, S.6			
	Squeezer (with wooden handle) – S.4			
	Scrubbing Brush (with wooden handle) – S.2			
	5 Rolls of Toilet Paper (silk)– Big (All Classes)			
	Water Bottle, Plate & Folk			

TEACHER'S NAME: SIGN:

DATE:



KYAMBOGO COLLEGE SCHOOL
DAY STUDENTS' CLEARANCE FORM 2026.

Name: Stream: House:

Department		Status	Person Responsible	Signature
Parent / Guardian's Name: Contact:				
Stationery	Ream of Photocopying Paper (Double A – Dark Blue Shiny Cover) – All Classes			
	Ream of Ruled Paper – S.2			
Sanitation	5 Litres of Liquid Soap (S.3, S.5)			
	Compound Broom (Big Size) – All Classes			
	Vim (Scouring Powder) – 1000gm – S.5, S.6 & S.4			
	1 Litre of Jik – S.1, S.6			
	Squeezer (with wooden handle) – S.4			
	Scrubbing Brush (with wooden handle) – S.2			
	5 Rolls of Toilet Paper (silk)– Big (All Classes)			
	Water Bottle, Plate & Folk			

TEACHER'S NAME: SIGN:

DATE: